

# Delegated Officer Decision

<b>Reference</b>	<b>Service Grouping</b>
	Strategy and Governance

<b>Subject:</b>	Composition of the West Berkshire Council Independent Remuneration Panel 2020
<b>Decision taken:</b>	<p>That the membership of the Independent Remuneration Panel (IRP) for 2020 be agreed as Mark Palmer, Development Director, South East Employers (Chairman), David Danielli (Retired Corporate Communications Consultant) and Michelle Smith (Chief Executive of the Education Business Partnership).</p> <p>That the IRP consider the West Berkshire Council Members' Allowances Scheme and establish a Parish Remuneration Panel (with the same membership) to undertake a review of the allowances that can be paid by Town/Parish Councils and Parish Meetings at their next meeting on 23rd and 24th September 2020.</p> <p>The proposed panel members meet the requirements of The Local Authorities (Members Allowances) (England) Regulations 2003 Part 4 Regulation 20 (2) regarding the membership of the IRP and have no conflict of interests with West Berkshire Council</p>
<b>Reason for decision taken:</b>	<p>The Local Authorities (Members Allowances) (England) Regulations 2003 require Councils to hold an Independent Remuneration Panel at least once every four years. Following consultation with the three Group Leaders, it has been agreed that the next IRP will take place on 23rd and 24th September 2020. The IRP will be run by South East Employers on behalf of West Berkshire Council. It is therefore necessary to agree the composition of the IRP in order for it to meet. The report of the IRP will then be considered by Full Council on 3rd December 2020.</p>
<b>Other options considered:</b>	The Council considered not holding an IRP but in light of the requirement to hold one every four years decided against this option.
<b>Decision taken by:</b>	Sarah Clarke
<b>Scheme of Delegation Ref:</b>	Authority to appoint the IRP was delegated to the Head of Policy and Communication (in consultation with the Leader of the Council and Leader of the Opposition) at the council meeting on the 17 May 2011. This role has since been superseded by the role of Service Director, Strategy and Governance (see paragraph 3.20 of the Constitution)
<b>Job Title:</b>	Service Director, Strategy and Governance
<b>Those consulted:</b>	<p>Leader of the Council, Councillor Lynne Doherty</p> <p>Leader of the Opposition, Councillor Lee Dillon</p> <p>Leader of the Green Group, Councillor Carolyn Culver</p>
<b>Background papers:</b>	Application forms completed by the proposed panel members confirming that they meet the requirements of The Local Authorities (Members Allowances) (England) Regulations 2003 Part 4 Regulation 20 (2) regarding the membership of the IRP and have no conflict of interests with West Berkshire Council.

I confirm that I have been fully advised and have taken account of all the relevant facts in making this decision.

<b>Date Decision Made</b>	<b>Date Decision will be Implemented</b> (5 clear days)
12 August 2020	19 August 2020

<b>Officer:</b>	Sarah Clarke	
<b>Witnessed by:</b>	Moir Fraser	
<b>Date:</b>	12 August 2020	

This decision is eligible to be 'called-in'. If you do wish to call it in please do so by 5pm on the 19 August 2020.

*If you have any queries regarding this decision, please contact:*

*Name: Sarah Clarke:*

*Job Title: Service Director Strategy and Governance*

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